



ST. JOSEPH COUNTY COUNTY ASSESSOR

INTEGRITY | DEDICATION | SERVICE | COMMITMENT | TRANSPARENCY

RENTAL AFFIDAVIT AND INCOME VALUATION WORKSHEET

A rental affidavit form is used to confirm details regarding a rental property in lieu of other documentation that may not be available. This form is to be completed by the owner/landlord or a representative with current POA of the property. Per IC 6-1.1-35-9, any information pertaining to income and expenses is constitutionally protected and will remain confidential. A new affidavit must be submitted every even year (i.e., 2026, 2028, 2030).

Owner Information			
Owner/Rep:		Parcel Number:	
Phone:		Property Address:	
Email:		Mailing Address:	
Financial Information			
Monthly Rent <i>(Per Unit)</i>	Unit 1	Unit 2	Unit 3
	\$	\$	\$
Utilities Paid by Owner as part of lease <i>(Monthly Est.)</i>	\$	\$	\$
Vacancy Rate <i>(How many months vacant between 01/01 – 12/31?)</i>			
Tenant Information			
	YES	NO	
Is this property also the owner's primary residence?			
Is the current tenant a family member/friend?			
Is this property a short-term (under 30 days) rental?			
Is the owner accepting section 8 or Housing Vouchers?	<i>If yes, please indicate amount below.</i>		
	\$		
Additional Information from Owner			
	YES	NO	
Bedroom Count <i>(Per Unit)</i>			
Bathroom Count <i>(Per Unit)</i>			
Is a copy of the current lease attached? <i>(within the last two years)</i>			
Are there any structural issues with the subject property?			
If yes, are detailed estimates, photos, etc. attached?			
Number of Garage Spaces	<i>Total Number:</i>	<i>If no garage, please indicate 0 below:</i>	
Additional information to be acknowledged for assessment purposes? (Condition, location, etc.)			

I swear and affirm under the penalties for perjury that the foregoing income information is true, accurate, and complete to the best of my knowledge.

Owner/Representative Signature: _____ Date: _____

Information may be emailed to assessments@sjcindiana.gov or please return by mail, fax, or in person to the office below:

St. Joseph County Assessor
227 W Jefferson Boulevard, 3rd Floor County Building
South Bend, IN 46601

Phone: 574-235-9523
Fax: 574-235-5554
Email: assessments@sjcindiana.gov